



Chester Metropolitan District
Special Call Commission Meeting
June 29, 2018

The Chester Metropolitan District's Special Call Commission Meeting was held at 10:00 am on Friday, June 29, 2018 at the CMD Office 155 Wylie Street, Chester, SC. This meeting was held via teleconference and was open to the public.

Members attending were: Earl Thraikill, Chairman; Jean H. Nichols, Secretary; Michael Brunson; Raymond Douglas; and George Wilmore. Others in attendance were Fred Castles, Executive Director; Susan Roddey, Executive Assistant; Becky Moon, Finance Manager; Arthur Gaston, Attorney; and Tommy McMinn of Richburg.

Mr. Castles performed a roll call to confirm a quorum in attendance. A copy of the roll call form is attached to the minutes.

Chairman Earl Thraikill called the meeting to order.

Budget

Mr. Castles stated that at the regular commission meeting on June 12, 2018, the Finance Committee recommended approval of the proposed 2019 Budget. The Commission approved for CMD staff to take the proposed budget to public hearing.

Public hearings were held on June 27, 2018 at 2:00 pm and 5:00 pm in the Jean White Room of the Chester County Library. No members of the public were in attendance for either hearing.

Having received no comments from the public regarding the proposed 2019 budget, the proposed 7% rate increase, or the new hydrant and plan review fees, Mr. Castles recommended on behalf of the Finance Committee to adopt the proposed 2019 Budget, water rate increase, and fee changes.

Motion to adopt the proposed 2019 Budget was made by Jean Nichols, Seconded by Michael Brunson, and unanimously approved through a roll-call vote.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by Raymond Douglas, Seconded by Jean Nichols, and unanimously approved.

Approved:

Respectfully Submitted:

Date: _____

By: Susan H. Roddey

Chester Metropolitan District

Agenda

Friday, June 29, 2018

10:00 AM

- I. Call Meeting to Order**
- II. Budget Approval**
- III. Adjourn**

This agenda is subject to change up to 24 hours in advance of the meeting.

Chester Metropolitan District
Special Call Commission Meeting
Friday, June 29, 2018
10:00 AM

TELECONFERENCE

ATTENDANCE

	PRESENT	ABSENT
Thraikill	✓	
Nichols	✓	
Peterson		
Douglas	✓	
Brunson	✓	
Simpson		
Wilmore	✓	

VOTE

	FOR	AGAINST
Thraikill	✓	
Nichols	✓	
Peterson		
Douglas	✓	
Brunson	✓	
Simpson		
Wilmore	✓	

Chester Metropolitan District

2018/2019 Budget

Public Hearing

Wednesday, June 27, 2018, 2:00 PM
Jean M. White Room, Chester County Library
100 Center Street, Chester SC 29706

CMD Attendees: Fred W. Castles, III, Executive Director; Susan Roddey, Executive Assistant; Clay Shannon, MIS; Rebecca W. Moon, Finance Manager; Arthur Gaston, Attorney.

Public Attendees: None

The Public Hearing to discuss the proposed 2018/2019 Budget was opened at 2:00 PM. Mr. Castles introduced the CMD Attendees and stated that since no members of the public were present, the meeting would be recessed for fifteen minutes pending their arrival.

The Public Hearing was adjourned at 2:17 PM, as no members of the public were in attendance.

Chester Metropolitan District

2018/2019 Budget

Public Hearing

Wednesday, June 27, 2018, 5:00 PM

Jean M. White Room, Chester County Library

100 Center Street, Chester SC 29706

CMD Attendees: Fred W. Castles, III, Executive Director; Susan Roddey, Executive Assistant; Clay Shannon, MIS; Rebecca W. Moon, Finance Manager; Arthur Gaston, Attorney.

Public Attendees: None

The Public Hearing to discuss the proposed 2018/2019 Budget was opened at 5:00 PM. Mr. Castles introduced the CMD Attendees and stated that since no members of the public were present, the meeting would be recessed for fifteen minutes pending their arrival.

The Public Hearing was adjourned at 5:15 PM, as no members of the public were in attendance.

Chester Metropolitan District

Proposed FY 2019 Budget Public Hearing

Agenda
June 27, 2018

- I. Welcome & Introductions

- II. Budget Presentation
 - A. Revenue
 - B. Expenditures
 - C. Proposed Capital Expenditures
 - D. New Rate Structure
 - E. Fee Changes

- III. Public Comment

- IV. Close Meeting

TO: Chester News & Reporter

FROM: Fred W. Castles, III, Executive Director

DATE: June 13, 2018

SUBJECT: Notice of Public Hearing

Please run the following notice on June 15 and June 22, 2018. It must be at least two columns wide, with the border around it. Should you have any questions concerning the request, please call Susan at 385-5123.

NOTICE OF PUBLIC HEARING
Chester Metropolitan District

The Chester Metropolitan District will hold a public hearing in the Chester County Library's Jean M. White Room, located at 100 Center Street at **5:00 P.M. on June 27, 2018** for the purpose of public input concerning the proposed Budget for the fiscal year 2017-2018.

The Chester Metropolitan District has contracted with Raftelis of Charlotte, North Carolina to develop a new rate schedule, as outlined below. This new rate schedule will go into effect for all customers beginning September 1, 2018.

Water Service Base Rate

(Based on Meter Size)

3/4"	\$ 14.35
1"	\$ 21.52
1.5"	\$ 39.26
2"	\$ 60.64
3"	\$ 110.56
4"	\$ 181.87
6"	\$ 359.96
8"	\$ 573.76
10"	\$ 823.27

Cost per 1,000 Gallons \$ 7.19

Metered Fire Line Fees

10/2	\$ 203.95
8/2	\$ 193.15
6/2	\$ 163.44
4/2	\$ 135.07

Tap Fee

1" or smaller, simple install	\$ 1,391.00
All others -- Cost of Installation	

Other Fees

Non-Payment Fee*	\$ 45.00
After Hours Reconnect Fee	\$ 65.00
Pulled Meter Fee	\$ 65.00
Late Fee	\$ 3.00

Engineering Fees

Backflow Test Fee	\$ 12.00	per result
Plan Review Fees	See Attached Schedule	

Hydrant Meter Fees**

Refundable Deposit	\$ 100.00	
Single Day Permit	\$ 50.00	
15-Day Permit	\$ 100.00	
30-Day Permit	\$ 200.00	<i>renewable before expiration</i>
Relocation Fee	\$ 35.00	

Hydrant water usage billed at regular rate per thousand gallons

*Non-Payment Fee – replaces the “Reconnect Fee”

** Hydrant Meter Fees – replaces the “Hydrant Meter Permit Fee”

	<u>FY 2017-2018</u>	<u>FY 2018-2019</u>	<u>Percent Change</u>
Revenue	\$6,437,536	\$7,221,548	+11.0%
Expenditures	\$6,437,536	\$7,221,548	+11.0%

The Chester Metropolitan District does not receive revenue through taxation.

Visit our Website: www.CmdCsd.com

Chester Metropolitan District

	<i>Fiscal Year Ended June 30, 2018 <u>Adopted Budget</u></i>	<i>Fiscal Year Ending June 30, 2019 <u>Proposed Budget</u></i>
Revenues:		
Water Service Revenue	\$5,131,076	\$6,345,364
Residual Management Fees	714,665	-
Capital Project Fee	147,063	-
Tap Fees for New Development	-	450,684
Expense Reimbursements	327,000	223,500
Penalties	48,000	74,000
Other Miscellaneous Revenue	<u>69,759</u>	<u>128,000</u>
Total Projected Revenues	<u>\$6,437,563</u>	<u>\$7,221,548</u>
Expenditures:		
Admin and General Exp	\$1,325,017	1,174,480
Filter Plant	1,399,474	1,566,481
Sludge Operations	218,289	-
Distribution - Chester	902,666	1,326,562
Distribution - Great Falls	224,571	-
Distribution - Hydrant	15,200	-
Meter Department	295,088	417,170
Engineering	266,183	257,528
MIS	155,305	215,478
Human Resources	<u>283,940</u>	<u>605,851</u>
Total Operations and Maintenance	\$5,085,733	\$5,563,550
 <i>Principal and Interest on Debt</i>	 520,453	 577,126
 <i>Capital Outlay</i>	 357,241	 763,573
 <i>Capital Projects</i>	 147,063	 147,000
 <i>Depreciation and Contingency</i>	 <u>327,073</u>	 <u>170,299</u>
Total Projected Expenditures	<u>\$6,437,563</u>	<u>\$7,221,548</u>