



Chester Metropolitan District
Regular Commission Meeting
February 8, 2017

The Chester Metropolitan District's Regular Commission meeting was held at 6:00 pm on Wednesday, February 8, 2017 at the CMD Office in Chester, SC. Members attending were: L.B. Cannon, Chairman; Jean H. Nichols, Secretary; Sharon Peterson; Tawana Davis; James Cloud; and Earl Thrailkill. Others in attendance were Fred Castles, Executive Director; Susan Roddey, Executive Assistant; Becky Moon, Finance Manager; Andy Litten, District Engineer; Beth Taylerson, HR Manager; Arthur Gaston, Attorney; Lex Warmath of Raftelis Financial Consultants; and Tommy McMinn of Richburg.

Chairman LB Cannon called the meeting to order.

The minutes of the January 11, 2017 meeting were approved. Motion to approve was made by Sharon Peterson, Seconded by Jean Nichols, and unanimously approved.

Capital Recovery Presentation:

At this time, Mr. Castles introduced Lex Warmath of Raftelis Financial Consultants, who presented the completed Capital Recovery Fees Study. A copy of the complete PowerPoint presentation is attached to the minutes.

Old Business:

In the interest of time, all Old Business reports were taken as information.

New Business:

Rate Resolution- Mr. Castles presented a rate resolution, prepared by Lawrence Flynn of Pope Flynn LLC. The resolution outlines seven (7) years of anticipated rate increases to pay for the Capital Projects listed on the second page of the document. It also shows a \$22 Million Filter Plant Expansion is included for the 2019/2020 Fiscal Year, which is a prediction based on current growth and usage trends. The rate increases will allow us to pay all existing debt service as well as cover the cost of a future bond to pay for the expansion as well as fund other items in the Capital Improvements list.

The resolution is extremely conservative, based on an aggressive model, and it is indicative of a worst-case scenario. It is also non-binding, so if it is determined that we do not need a full rate increase in a particular year (or any year) based on the enclosed schedule, CMD staff reserves the power to adjust the rate accordingly.

It was asked that the Board adopt the resolution as an understanding of the need for the Capital Improvements plan and the potential for rate increases.

Motion to adopt the Rate Resolution was made by Jean Nichols, Seconded by Sharon Peterson, and unanimously approved.

At this time, Lex Warmath left the meeting.

Holiday Policy- Mr. Castles noted that in January, the Chester Sewer District Board met and approved the addition of two holidays for CSD employees. In the past, because both Districts have employees housed in the same building, they have attempted to keep similar holiday schedules.

Mrs. Taylerson explained that according to the Society for Human Resources Management, 33% of public entities observe President's Day and 27% observe Good Friday. A local survey showed all but 1 of 15 entities observed at least one. The City of Chester and the School District observe both, and the other 11 observe either Good Friday or Easter Monday with 6 observing President's Day, which is also a federal holiday.

At this time, Mr. Castles asked that the Board consider adopting the two holidays, which would bring CMD in line with CSD, the City, the School District, and the State.

Motion to approve the observance of President's Day and Good Friday was made by Sharon Peterson, Seconded by Jean Nichols, and unanimously approved.

At this time, Mr. Cloud left the meeting

Reports:

In the interest of time, all Reports were taken as information.

Financial Report- Mrs. Moon added to the Financial Report that a copy of the new budget calendar is included with the report. Mrs. Moon also stated that the outstanding numbers needed to make the audit adjustment have come in, and due to the adjustment of Capital line items paid for with BAN money, the audit bottom line is not approximately \$500,000 to the good.

With there being no further business to discuss, the meeting was adjourned. Motion to adjourn was made by Sharon Peterson, seconded by Tawana Davis, and unanimously approved.

Approved:

Respectfully Submitted:

Date: March 8, 2017

By: Susan H. Roddey

Chester Metropolitan District

Agenda

February 8, 2017

- I. Call Meeting to Order
- II. Approval of Last Meeting Minutes
- III. Capital Recovery Fees Presentation
- IV. Old Business
 - A. Filter Plant - Fred Castles
 - B. Depot Report - Susan Roddey
 - C. Engineer's Report - Andy Litten
 - D. DMAG Report - Andy Litten
- V. New Business
 - A. Director's Update - Fred Castles
 - B. Holiday Policy Revision - Fred Castles
 - C. Rate Resolution - Fred Castles
- VI. Reports
 - A. Director's Report - Fred Castles
 - B. Hydrant Report - Fred Castles
 - C. Financial Report - Becky Moon
- VII. Adjourn

Monthly Report

JANUARY 2016

- Completed all reports.
- All Emergency generators were ran by Dell Hughes. The emergency diesel engines were also ran and were reported as operating fine.
- Collected 28 Distribution Samples and analyzed for the presences of Coliform Bacteria. All samples were within acceptable range.
- We are currently maintaining an average Total Chlorine Residual level throughout the distribution system this month at 1.32 mg/l.
- Replaced the fan and heater in the Ammonia building.
- Cleaned the injector and throat nozzle on the finished water ammonia injector system.
- Replaced the #4 flocculator drive motor and replaced the bearings on the Flocculator motor taken out of service.
- Replaced electronic relay on #4 Trac-Vac sludge removal console.
- Repaired a line and re-primed the pre-clearwell sampling pump.
- Replaced the laboratory drain line to the septic system. This line also incorporated the drain and discharge from the Autoclave unit. The extreme temperatures from the autoclave unit caused the drain line to melt or sag between the support straps attaching the line to the wall. The autoclave line was removed and replaced with a copper line that will endure the high temperatures.
- Repaired a leak on the water line feeding the toilet in the sludge building.
- Repaired the door closer on the men's bathroom.
- Ordered material needed for piping the overflow of ferric to the bulk tank containment area.

CHESTER METROPOLITAN DISTRICT FILTRATION PLANT MONTHLY REPORT

MONTH: January 2017

QUANTITIES (million gallons)		PREVIOUS YEAR		PRESENT YEAR		
Raw Water		96.965		93.916		
Finished Water		88.440		96.123		
Peak Day	Raw	3.989		4.119		
	Finished	4.100		4.909		
Minimum Day	Raw	2.500		1.875		
	Finished	2.517		1.941		
Average Day	Raw	3.128		3.131		
	Finished	2.853		3.204		
Total Hours Operated		744.000		720.500		
Monthly Load Factor (%)	(Avg. day Plant cap.)	0.990		99%		

CHEMICAL COSTS	QTY USED (lb)	@COST PER lb.	TOTAL COST	UNIT COST	(Per mil. gal)		
	***	***					
Ferric Chloride	162238.55	0.30	\$48,671.56	518.243			
Chlorine	6529.00	0.30	\$1,958.70	20.856			
Flouride	575.00	0.48	\$276.00	2.939			
Corrosion Inhibitor	2169.10	0.62	\$1,344.84	14.320			
Caustic Soda	82623.18	0.28	\$23,134.49	246.331			
NACLO2	6171.00	0.57	\$3,517.47	37.453			
Polymer (press)	150.00	2.20	\$330.00	3.514			
Polymer (plant)	0.00	2.00	\$0.00	0.000			
AMMONIA	255.00	0.80	\$204.00	2.172			
SUB-TOTAL CHEMICALS	260710.83	7.55	\$79,437.07	845.827			

ELECTRICAL COSTS	KILOWATT HRS	TOTAL COST	UNIT COST	(Per mil. gal)		
Filtration Plant			0.000			
Booster Station			0.000			
SUB-TOTAL ELECTRICAL		\$0.00	0.000			

GRAND TOTAL (Chemicals & Electrical)	\$79,437.07	845.827
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A RESOLUTION OF THE CHESTER METROPOLITAN DISTRICT AUTHORIZING THE IMPLEMENTATION OF NEW WATER RATES FOR THE NEXT SEVEN FISCAL YEARS; AND OTHER MATTERS RELATING THERETO.

BE IT RESOLVED BY THE CHESTER METROPOLITAN DISTRICT COMMISSION, AS FOLLOWS:

WHEREAS, the Chester Metropolitan District, South Carolina (the "**CMD**") was created and established as a body politic and corporate pursuant to Act No. 379 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina (the "**State**") for the year 1959, as amended (the "**Enabling Legislation**"). The District is located wholly within Chester County, South Carolina and was established for the purpose of providing water services inside and outside its service boundaries.

WHEREAS, the District, acting by and through the Chester Metropolitan District Commission (the "**Commission**"), the governing body of the CMD, is responsible for the management of the District's waterworks system (the "**System**"), which includes the power to "sell water from its plant or system for industrial or domestic use . . . in conformity with a rate schedule to be prescribed by it . . .".

WHEREAS, the rates of the System are reviewed and adjusted as needed to allow for rates that will cover the daily operation and debt service requirements of the System, provide for future repairs and growth and comply with the covenants in the District's master bond resolution dated January 11, 2017 (the "**Bond Resolution**").

WHEREAS, the Commission anticipates the issuance of its Waterworks System Improvement and Refunding Revenue Bonds, Series 2017 (the "**2017 Bonds**"), the proceeds of which are anticipated to be used to redeem outstanding indebtedness and perform other necessary improvements to the District's waterworks system (the "**2017 Project**").

WHEREAS, in addition to the implementation of the 2017 Project, the District anticipates the construction of additional capital facilities over the next several years, specifically including the expansion of the treatment capacity at the District's surface water treatment plant located on the Catawba River (the "**Additional Improvements**").

WHEREAS, it is presently anticipated that all or a portion of the costs of the Additional Improvements will be financed with the proceeds of additional debt obligations (the "**Bonds**") to be issued by the CMD under the terms of the Bond Resolution.

WHEREAS, the Commission believes that it is necessary to implement a new schedule of rates in order to meet the debt service requirements related to the 2017 Bonds, the Bonds and other affirmative covenants associated therewith.

WHEREAS, the provisions of this resolution and the rates provided for herein shall be ratified by Commission through the adoption of its annual budget.

NOW, THEREFORE, be it resolved by the Commission as follows:

- The below listed water rates charged by the CMD have been in effect since July 1, 2016:

Base Charges.

<u>Meter Size</u>	<u>Amount</u>	<u>Volumetric Allowance</u>
0.75"	\$ 19.79	2,000 gallons
1"	34.89	4,000 gallons
1.5"	72.64	9,000 gallons
2"	137.91	22,000 gallons
3"	320.69	60,000 gallons
4"	579.54	115,000 gallons
6"	1,288.34	275,000 gallons
8"	2,417.99	530,000 gallons
10"	3,835.89	850,000 gallons

Volumetric Charges.

<u>Volumetric Rate/1,000 gallons</u>	<u>Limits</u>	<u>Amount*</u>
	Block 1 2,001-8,000	\$7.55
	Block 2 8,001-100,000	4.81
	Block 3 Above 100,001	4.43

* Per 1,000 gallons used.

Capital Projects Fees.

<u>Meter Size</u>	<u>Amount</u>
Less than 2"	\$ 1.81
2"	3.61
3"	4.73
4"	7.22
6"	10.82
8"	14.43
10"	18.03

Other Fees.

	<u>Fee Type</u>	<u>Amount</u>
Residuals Management Fee (per 4,200 gallons)*		\$ 3.46
	DHEC Fee**	0.71
	Reconnection Fee	42.00
	After-hours Reconnection	61.00
	Pulled Meter Fee	61.00
	Hydrant Meter Permit	38.00

2. Certain rate adjustments are necessary in order to meet certain debt service requirements and other covenants associated with the Bonds; such adjustments, beginning in Fiscal Year 2018 (July 1, 2017) shall be made across all rate categories in accordance with the percentages set forth below:

<u>Fiscal Year</u>	<u>Effective Date</u>	<u>Percentage Increase (%)</u>
2018	July 1, 2017	7.0
2019	July 1, 2018	7.0
2020	July 1, 2019	7.0
2021	July 1, 2020	7.0
2022	July 1, 2021	5.0
2023	July 1, 2022	4.0
2024	July 1, 2023	3.0

THIS RESOLUTION SHALL BE EFFECTIVE IMMEDIATELY UPON ITS ADOPTION AND THE NEW RATES SHALL BE IMPLEMENTED AS OF JULY 1, 2017.

SIGNED, SEALED AND DELIVERED AS OF THIS __TH DAY OF FEBRUARY, 2017.

**CHESTER METROPOLITAN DISTRICT,
SOUTH CAROLINA**

(SEAL)

Chairman

Attest:

Secretary

Chester Metropolitan District

Director's Report

FY 2016-2017

	January 2017	TOTAL L 12 MOS	AVERAGE L 12 MOS
DISTRIBUTION NUMBER:			
Taps	1	26	2.2
Leaks	16	307	25.6
DISTRIBUTION MANHOURS:			
Taps	34.0	496	41.3
Leaks	95.0	2,141	178.4
Equipment	0.0	-	-
Shop	234.5	2,328	194.0
Dist. System	1030.0	10,439	869.9
Asphalt	53.0	794	66.1
Meters	155.5	1,159	96.5
Filter Plant	63.0	63	5.3
Hydrants	0.0	308	25.6
Construction Projects	0.0	555	46.2
Main Break	140.5	1,831	152.5
Total Manhours	1,805.5	20,111	1,675.9
Overtime Hours	87.3	2,621	238.3
METER CALLS:			
Ons	62	928	77.3
Offs	57	1,005	83.8
Checks	113	1,494	124.5
Total Calls	232	3,427	285.6
Overtime Hours	0.0	188.5	15.7
BILLING INFORMATION:			
Non-Leak Adjustments:	4	163	13.6
Leak Adjustments	66	574	47.8
\$\$\$ Adjusted	\$ 3,028.79	\$ 23,509.76	\$ 1,959.15
Bills Mailed	6,129	72,744.0	6,062.0
Thousand Gallons Billed	64,902.4	747,747.0	62,312.3
Thousand Gallons Pumped	96,123.0	1,122,917.0	93,576.4
% Accounted For	67.5%		66.7%
Other Gallons Accounted For	3,260.9	58,511.9	4,876.0
Adjusted % Accounted For	70.9%		71.9%

Chester Metropolitan District

Hydrant Report

February 8, 2017

<u>0</u>	New Placement
<u>0</u>	Hydrants Replaced
<u>0</u>	Hydrants Repaired
<u>0</u>	Hydrants Removed
<u>\$0</u>	\$ Spent on Hydrant Work

<u>5488</u>	Total Hydrants Worked to Date
<u>\$ 1,180,625</u>	Total Cost to Date
<u>- 0 -</u>	Local Match
<u>- 0 -</u>	Contract Services
<u>\$ 1,180,625</u>	Total Cost



Chester Metropolitan District
 Year-to-Date Budget to Actual Comparison
 January 31, 2017

	Month Ended January 31, 2017	Month Ended December 31, 2016	Annual Budget for Fiscal Year Ended June 30, 2017	Variance Fav/(Unf)
OPERATING REVENUE				
Res. & Com. Water Service	\$227,718	\$260,477	\$2,763,773	(\$1,218,289)
Industrial Meter Water Service	164,338	155,865	2,099,609	(1,046,057)
Residual Management Fees	53,444	56,679	699,688	(344,463)
Penalties	4,049	5,763	129,487	(104,827)
Taps/Exts./Inst. Fees	1,743	35	69,387	(49,303)
Billing/Collection/Admin Fees	1,695	1,940	275,116	(264,928)
Miscellaneous	22,437	23,117	211,940	(52,184)
TOTAL OPERATING REVENUE	\$475,424	\$503,875	\$6,249,000	\$ (3,080,051)
OPERATING EXPENSES				
Admin & General Exp	\$133,494	\$116,872	\$1,451,991	\$618,565
Filter Plant	84,505	142,155	1,323,300	555,628
Sludge Operations	16,211	21,759	293,850	149,874
Distribution - Chester	68,912	68,830	932,205	454,667
Distribution - Great Falls	10,807	16,589	278,975	143,461
Distribution - Hydrant	0	9,013	31,650	22,500
Meter Dept.	19,608	18,631	357,937	222,910
Engineering	18,399	20,430	311,580	184,855
TOTAL OPERATING EXPENSES	\$351,936	\$414,279	\$4,981,488	\$2,352,460
OPERATING INCOME	\$123,488	\$89,596		(\$727,591.00)
NON-OPERATING EXPENSES				
Admin & General Exp	\$0	\$0	\$49,650	\$41,468
Filter Plant	-	-	175,110	173,473
Sludge Operations	-	-	15,600	15,600
Distribution	-	-	131,606	129,970
Meter Dept.	1,048	-	147,435	86,450
Depreciation	-	-	169,998	169,998
Capital Projects Fee	-	-	145,548	143,152
Debt Service	-	-	432,565	353,801
TOTAL NON-OPERATING EXPENSES	\$1,048	\$0	\$1,267,512	\$1,113,912
NON-OPERATING REVENUE				
Interest Income	\$1,152	\$1,065	\$0	\$ 11,425
Unrealized Gain / (Loss)	-338	-6,634	0	-5,890
TOTAL NON-OPERATING REVENUE	\$814	-\$5,569	\$0	\$ 5,535
INCREASE IN NET POSITION	\$123,254	\$84,027	\$0	

Chester Metropolitan District
Cash Balances
Per Month End Bank Statements

	<i>January 31, 2017</i>	<i>December 31, 2016</i>
CMD Merchant Account	\$482,620	\$450,173
CMD Gross Revenue GF	635,008	592,969
CMD Gross Revenue Chester	603,691	751,852
CMD Debit Card	0	2,772
CMD CPF	388,700	388,684
CMD Certificate of Deposit	104,965	104,965
CMD BAN	639,100	639,100
	<u>\$2,854,084</u>	<u>\$2,930,515</u>
SC Local Govt Investment Pool	\$1,309,754	\$1,308,696
Wells Fargo Drafts	889,453	832,822
BB&T	685,947	685,947
MBS Securities	200,000	200,000
	<u>\$3,085,154</u>	<u>\$3,027,465</u>
US Bank (for debt payment)	<u>\$320,107</u>	<u>\$285,227</u>
Grand Total	<u><u>\$6,259,344</u></u>	<u><u>\$6,243,207</u></u>

Chester Metropolitan District
 Year-to-Date Income Statement
 January 31, 2017

OPERATING REVENUE	
Res. & Com. Water Service	\$1,545,484
Industrial Meter Water Service	1,053,552
Residual Management Fees	355,225
Penalties	24,660
Taps/Exts./Inst. Fees	20,084
Billing/Collection/Admin Fees	10,188
Miscellaneous	159,756
TOTAL OPERATING REVENUE	<u>\$3,168,949</u>
OPERATING EXPENSES	
Admin & General Exp	\$833,426
Filter Plant	767,672
Sludge Operations	143,976
Distribution - Chester	477,538
Distribution - Great Falls	135,514
Distribution - Hydrant	9,150
Meter Dept.	135,027
Engineering	126,725
TOTAL OPERATING EXPENSES	<u>\$2,629,028</u>
OPERATING INCOME	<u>\$539,921</u>
NON-OPERATING EXPENSES	
Admin & General Exp	\$8,183
Filter Plant	1,637
Sludge Operations	
Distribution	1,637
Meter Dept.	60,984
Depreciation	
Capital Projects Fee	2,396
Debt Service	63,801
TOTAL NON-OPERATING EXPENSES	<u>\$138,638</u>
NON-OPERATING REVENUE	
Interest Income	\$11,425
Unrealized Gain / (Loss)	<u>(5,890)</u>
TOTAL NON-OPERATING REVENUE	<u>\$5,535</u>
INCREASE IN NET POSITION	<u>\$406,818</u>

Chesler Metropolitan District
 Water Financial Planning and Rate Model
 Seven-Year Forecast

	Fiscal Year Ending June, 30								
	2016	2017	2018	2019	2020	2021	2022	2023	2024
System-Wide Revenue									
<i>User Charge Revenue</i>									
All Users	\$ 4,455,224	\$ 4,857,587	\$ 5,766,881	\$ 6,397,444	\$ 6,874,832	\$ 7,387,969	\$ 7,791,157	\$ 8,137,896	\$ 8,418,788
<i>Misc. Revenue</i>									
Residual Mgt. Fee	\$ 636,766	\$ 698,521	\$ 867,869	\$ 974,836	\$ 1,046,557	\$ 1,123,492	\$ 1,183,543	\$ 1,234,808	\$ 1,276,189
Capital Projects Fee	135,008	145,858	157,622	170,299	184,090	198,995	210,914	221,547	230,394
DHEC Fee	48,290	52,173	56,361	60,953	65,851	71,353	75,461	79,073	82,591
Other Misc. Revenue	661,795	668,413	675,097	681,848	688,667	695,553	702,509	709,534	716,629
Subtotal: Misc. Revenue	\$ 1,481,859	\$ 1,564,965	\$ 1,756,948	\$ 1,887,937	\$ 1,985,164	\$ 2,089,393	\$ 2,172,426	\$ 2,244,962	\$ 2,305,804
Total: Revenue	\$ 5,937,083	\$ 6,422,552	\$ 7,523,829	\$ 8,285,381	\$ 8,859,996	\$ 9,477,363	\$ 9,963,583	\$ 10,382,858	\$ 10,724,592
System-Wide Expenditures									
<i>Operating Expenses</i>									
Operations & Maintenance	\$ 4,512,825	\$ 4,981,488	\$ 5,124,233	\$ 5,277,081	\$ 5,434,682	\$ 5,597,192	\$ 5,764,775	\$ 5,937,597	\$ 6,115,831
Subtotal: Operating Expenses	\$ 4,512,825	\$ 4,981,488	\$ 5,124,233	\$ 5,277,081	\$ 5,434,682	\$ 5,597,192	\$ 5,764,775	\$ 5,937,597	\$ 6,115,831
<i>Debt Service</i>									
Existing Debt Service	409,995	417,602	-	-	-	-	-	-	-
Future Debt Service	-	56,676	597,050	600,150	598,750	1,847,050	1,850,050	2,187,600	2,182,850
Subtotal: Debt Service	409,995	474,278	597,050	600,150	598,750	1,847,050	1,850,050	2,187,600	2,182,850
<i>Non-Operating Expenses</i>									
Capital Outlays	\$ 360,100	\$ 370,100	\$ 380,100	\$ 390,100	\$ 400,100	\$ 410,100	\$ 420,100	\$ 430,100	\$ 440,100
Transfers to Depr. & Cont. Fund (1)	89,900	104,900	119,900	134,900	149,900	164,900	179,900	194,900	209,900
Transfers to Capital Proj. Fund	135,008	145,858	157,622	170,299	184,090	198,995	210,914	221,547	230,394
Subtotal: Non-Operating Expenses	\$ 585,008	\$ 620,858	\$ 657,622	\$ 695,299	\$ 734,090	\$ 773,995	\$ 810,914	\$ 846,547	\$ 880,394
Total: Revenue Requirements	\$ 5,507,828	\$ 6,076,624	\$ 6,378,905	\$ 6,572,529	\$ 6,767,521	\$ 8,218,237	\$ 8,425,739	\$ 8,971,743	\$ 9,179,075
Revenue Surplus/(Deficit)	\$ 429,255	\$ 345,928	\$ 1,144,924	\$ 1,712,851	\$ 2,092,475	\$ 1,259,126	\$ 1,537,844	\$ 1,411,115	\$ 1,545,517
Total Debt Service Coverage	3.47	3.04	4.02	5.01	5.72	2.10	2.27	2.03	2.11
Days O&M (2)	180	180	180	180	180	180	180	180	180
Dep. & Cont. Fund Balance	\$ 314,201	\$ 480,698	\$ 826,771	\$ 1,418,397	\$ 2,739,061	\$ 2,780,826	\$ 2,642,293	\$ 2,538,633	\$ 2,535,172

(1) Manual transfer for capital projects

(2) Automatic General Fund transfer to Depreciation and Contingency fund for capital projects once 180 Days O&M Requirement is met.

Rate Increasea									
User Charge Revenue	0%	7%	7%	7%	7%	7%	5%	4%	3%
Residual Mgt Fee	0%	7%	7%	7%	7%	7%	5%	4%	3%
Capital Projects Fee	0%	7%	7%	7%	7%	7%	5%	4%	3%
DHEC Fee	0%	7%	7%	7%	7%	7%	5%	4%	3%

Chester Metropolitan District
Water Financial Planning and Rate Model
Capital Improvements Plan

	Fiscal Year Ending June, 30							
	2017	2018	2019	2020	2021	2022	2023	2024
Water Capital Improvements								
Water Filter Plant Land Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Booster Pump Stations	-	-	-	492,000	-	-	-	-
Water Storage Tank	-	-	-	2,185,000	-	-	-	-
Valve Replacements	-	100,000	100,000	100,000	-	-	-	-
Planning Studies	100,000	-	-	-	-	-	-	-
Utilities Operations Headquarters	-	-	-	-	-	-	-	-
Water Line Replacements	-	-	1,250,000	1,250,000	1,500,000	1,500,000	1,500,000	1,500,000
Dawson Drive Waterline Extension	-	-	-	-	-	483,400	-	-
GF Water Meter Replacement	-	-	-	-	-	-	-	-
Day Tank Replacement	-	225,000	-	-	-	-	-	-
Water Treatment Plant Expansion	-	-	11,000,000	11,000,000	-	-	-	-
Chester Meter Replacement Project	-	2,000,000	-	-	-	-	-	-
New Admin Building Purchase/Renovations	-	800,000	-	-	-	-	-	-
Hwy 99 16" Valve Replacements	-	80,000	-	-	-	-	-	-
Total Water Capital Improvements	\$ 100,000	\$ 3,205,000	\$ 12,350,000	\$ 15,027,000	\$ 1,500,000	\$ 1,983,400	\$ 1,500,000	\$ 1,500,000
Water Capital Funding Sources								
Dep. & Cont. Reserve	50,000	847,378	1,179,701	842,910	1,301,005	1,772,486	1,623,264	1,669,761
SRF Funded Projects	-	-	-	-	-	-	-	-
Series 2017 Bond	-	2,200,000	-	-	-	-	-	-
Series 2019 Bond	-	-	11,000,000	14,000,000	-	-	-	-
Bond/Loan Funded Projects	-	-	-	-	-	-	-	-
Grant Funded Projects	-	-	-	-	-	-	-	-
Capital Project Fund	50,000	157,622	170,299	184,090	198,995	210,914	221,547	230,394
Total Water Funding Sources	\$ 100,000	\$ 3,205,000	\$ 12,350,000	\$ 15,027,000	\$ 1,500,000	\$ 1,983,400	\$ 1,844,811	\$ 1,900,155

Proposed Budget Calendar

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

March						
S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	

Date	Time	Event
Monday, February 13, 2017	10:00am	Departmental Budget Kick Off Meeting
Monday, February 20, 2017	10:00am	Follow up for questions
Thursday, February 23, 2017	10-12 & 2-4	Department Head Meetings
Friday, February 24, 2017	9-12 & 2-4	Department Head Meetings
Monday, March 06, 2017	8:30 -5:00	Becky create first expense budget draft
Tuesday, March 07, 2017	9:00 - 11:00	Fred and Becky expense budget review
Monday, March 20, 2017	10-12 & 2-4	Department Head Meetings
Wednesday, March 22, 2017	9-12 & 2-4	Department Head Meetings
Thursday, March 23, 2017	8:30 -5:00	Becky work on second draft of expense budget
Tuesday, March 28, 2017	9:00 - 11:00	Fred and Becky expense budget review
Friday, March 31, 2017	9:00 - 5:00	Last day for any departmental changes to proposed budget
Tuesday, April 18, 2017	10:00 - 1:00	Finance Committee meeting
Tuesday, May 02, 2017	10:00 - 1:00	Finance Committee meeting - optional Finance committee present budget to full Commission
Wednesday, May 10, 2017	6:00	
Wednesday, May 17, 2017	3:00	Public Hearing
Wednesday, June 14, 2017	6:00	Ratify Budget